



Executive Director

Alchemist Community Development Corporation (CDC) - Sacramento, CA

Alchemist Community Development Corporation (Alchemist CDC) is seeking an experienced, dynamic and dedicated Executive Director. A 501(c)(3) nonprofit organization, Alchemist CDC is dedicated to supporting Sacramento area residents in their efforts to create vibrant, equitable, healthy and diverse communities.

Community development corporations are historically known for responding to their community's greatest needs. For Alchemist CDC in recent years, this has meant a focus on food access and food justice. We're looking for an Executive Director to take us to the next level.

Our current programs focus on enhancing the quality of life in low-income communities by improving access to healthy foods, implementing community-supported redevelopment and beautification projects, and fostering economic self-sufficiency in under-resourced communities within the Sacramento region.

The selected Executive Director will provide program oversight and overall day-to-day organizational management. She or he is responsible for program planning and visioning while providing strong leadership as the face of Alchemist CDC.

In addition to a strong commitment to alleviating social injustices, the ideal Executive Director has proven experience in fundraising, strategic planning, coalition building and strengthening community partnerships. She or he must work well with an engaged Board of Directors and be committed to ongoing support of both staff and board development.

Qualifications

Overall

- Commitment to Alchemist CDC's mission and understanding of the principles and strategies of community development and investment, social equity, and barriers to food and economic security
- At least 5+ years nonprofit management or supervisory experience
- Excellent public speaking and written communication skills with attention to details
- Personal qualities of integrity and credibility
- Bachelor's and/or advanced degree in Nonprofit Management, Public Policy or equivalent preferred

Financial Sustainability

- Demonstrated ability to manage long-term financial stability of an organization
- Success at securing revenue from a wide range of grants, sponsorships, major donors and other funding sources



Organization Mission and Strategy

- Proven ability to strengthen an organization's mission and ensure programs align with long-term goals
- Demonstrated success in strategic planning and long-term visioning for a small nonprofit ready to grow
- Ability to be a change agent and to thoughtfully manage growth to further the mission of Alchemist CDC and the communities served

Community Leadership/Partnerships

- Experience building and maintaining positive relationships with community partners
- Able to work closely with diverse sectors, including public, nonprofit and private organizations
- Engage with a variety of audiences, including community members, educators, researchers, donors, elected officials and other community leaders

Board of Directors/Organizational Performance

- Ability to work closely with a Board on strategic planning and staff on program implementation
- Knowledge of labor and legal compliance requirements
- Ability to navigate metrics and key performance indicators
- Strength in hiring, recruiting and managing individuals and teams while fostering a positive business culture; able to think about staffing structure and long-term needs

Compensation

This is a full-time, exempt position. Annual salary \$60,000 or DOE + PTO, medical, dental and vision.

How to Apply

- Submit cover letter and resume to jobs@alchemistcdc.org
- Include 1 writing sample no more than 2 pages

Complete applications are due by **April 17, 2017**. Office is located in Sacramento, CA, with opportunities to occasionally telecommute. Alchemist Community Development Corporation is an equal opportunity employer.