



Yes to Affordable Housing! (YAH!) Job Posting

Position: Program Manager

About YAH!: YAH! (Yes to Affordable Housing!) advocates for more equitable and affordable housing in the Bay Area by bringing together people who are passionate about housing justice and progressive land use policy, and by creating spaces to learn, build relationships, and take action. Our mission is to educate and activate younger and more recent residents around housing issues and the need for affordable housing.

We focus on three core areas of education and organizing, leadership development, and housing messaging. Our 2018 work plan includes developing and deploying a “Housing 101” presentation, coordinating a Bay Area wide anti-gentrification summit, and hosting monthly education and outreach events (happy hours, panels, film screenings, etc.), as well as other initiatives to be determined. More information can be found at www.yahbayarea.org.

Position Summary: YAH! is looking for a passionate, strategic, and highly-motivated Program Manager to carry out our work plan and grow our organization. The Program Manager will work under the direction of and in close partnership with YAH!’s Steering Committee. YAH! is a young organization and we are seeking a Program Manager who is excited to provide the momentum necessary to realize the organization’s growth potential and invest in a long-term strategy for change. The position will encompass all elements of building and running a new and growing organization, and there is potential for a passionate person to infuse their vision into the future of this organization. Candidates will ideally have proven experience in both program management and community organizing. Specific responsibilities include:

- Work closely with the Steering Committee to develop and execute YAH!’s work plan and strategy, including advocacy campaigns, educational outreach, and new programs
- Provide leadership to support and grow organizational infrastructure and operations
- Serve as a spokesperson for YAH! activities, programs, and policy positions, including public presentations and media relations
- Develop a membership model, including engaging and managing volunteers
- Build new partnerships and relationships with key stakeholders
- Coordinate YAH! events, including logistics, scheduling, and promotion
- Grow and manage online presence (including website, blog, and social media)
- Generate content to support YAH!’s mission and goals, including blog posts, graphics, educational materials, and more
- Collaborate with Steering Committee on fundraising efforts, including seeking and writing grants, as well as other campaigns



Desired qualifications:

- Knowledge of Bay Area housing issues, policies, and politics
- Passionate about advocating for racial equity and more affordable housing, and fighting displacement and gentrification
- Alignment with and personal commitment to YAH!'s mission and [principles](#)
- At least two years experience with community organizing and/or advocacy
- Proven track record of successful project development with minimal oversight
- Experience working with the press and public speaking
- Event planning and execution experience
- Skilled in developing and maintaining collaborative partnerships with relevant allies and organizations
- Excellent interpersonal, verbal, and written communication skills
- Comfortable with a flexible and dynamic work schedule, including some evenings and weekends
- Self-motivated, independent, and excited to provide momentum to this organization

Compensation: This is a full-time position based in the San Francisco Bay Area with a salary of \$44,000-\$52,000 and full benefits, (medical, dental, and life insurance).

How to Apply: To apply, please send a cover letter and resume to yahbayarea@gmail.com with the subject line "Program Manager Application." Please submit applications by April 1, 2018.

YAH! is an equal opportunity employer and does not discriminate against any employee or applicant for employment because of race, color, ethnic background, religion, sex, sexual orientation, age, national origin, or disabilities. Women, immigrants, LGBTQ-identified people, and people with disabilities are encouraged to apply, as are Bay Area natives. Diverse viewpoints are vital to our organization mission and culture. Please let us know if you need any special accommodations for the interview process.