



October 21, 2015

JOB ANNOUNCEMENT

Research Associate (Berkeley, CA)

Position open until filled

WHO WE ARE

Raimi + Associates is an urban planning, research, and evaluation firm founded in 2006 to pursue projects with an explicit focus on community health, sustainable neighborhoods, and social equity. We believe that by providing a range of consulting services, we can plan for, assess, design, and evaluate programs and initiatives that will make communities healthier, sustainable, and equitable. Our services include urban planning, urban design, sustainability/climate change, public health, community engagement, strategic planning, assessment, and program evaluation. Our service areas include:

- Qualitative and Quantitative Data Collection, Mapping & Analysis
- Process and Outcome Evaluation
- Community Change Evaluation
- Technical Assistance and Trainings
- Health Assessments
- Health Impact Assessments (HIA)
- Health in All Policies Processes
- Strategic Planning
- Policy Development
- Facilitation of Health Committees & Community Coalitions
- Healthy Development Review Checklists
- Health and Wellness Elements for City and County General Plans

We are nationally recognized for our commitment to elevating community health in all aspects of our work. We view community health broadly, and seek to integrate a cross-sector perspective into all of our projects. We understand how a range of factors—or “social determinants of health”—affect the health of communities (e.g., socio-economic conditions, education, access to health care, public safety, discrimination, social support, etc.). We utilize our urban planning and research expertise to examine issues such as health care, mental health, access to healthy food, pedestrian and bicycle access, environmental justice, economic equity, housing, as well as climate change and adaptation, among others.

For more information about us and what we do, please visit www.raimiassociates.com.

JOB DESCRIPTION

We are looking for an enthusiastic and experienced research associate to support our research and evaluation team. The ideal candidate will share our values and will work in the Berkeley office on a variety of evaluation, assessment, and strategic planning projects. The candidate will also support urban planning projects in the future. Candidates should have a Master’s degree (or higher) in public health, sociology, anthropology, psychology, public policy, social work, education, or other related field. Our ideal candidate would have a dual degree in both public health *and* city and regional planning. The candidate will work both independently and on project teams.

JOB RESPONSIBILITIES

- ◇ Design and implement process and outcome evaluations (experience with developmental evaluation a plus)
- ◇ Manage a range of projects, including strategic planning, assessments, and evaluation
- ◇ Manage a range of budgets, timelines, and scopes of work
- ◇ Oversee key project deliverables, including report writing
- ◇ Manage and support project teams
- ◇ Facilitate client meetings
- ◇ Present data findings in a range of settings
- ◇ Provide technical assistance in evaluation and planning to support client capacity building

IDEAL SKILLS AND QUALIFICATIONS

- ◇ Master's degree (or higher) in public health, sociology, anthropology, psychology, public policy, social work, education, or other related field. Our ideal candidate would have a dual degree in both public health and city and regional planning.
- ◇ Three to five years related professional experience in the public, non-profit, and/or private sectors
- ◇ Excellent written and verbal communication skills
- ◇ Experience working in and conducting research with linguistically and culturally diverse populations and in diverse and low-income communities
- ◇ Experience developing and implementing a range of quantitative and qualitative research methods (including survey development, interviews, focus groups), experience with participatory research methods a plus – e.g., CBPR, PAR, etc.
- ◇ Experience conducting evaluation, assessment, and strategic planning projects
- ◇ Experience managing research and/or evaluation projects
- ◇ Ability to manage multiple project deadlines
- ◇ Strong consulting skills (e.g., anticipates challenges, able to identify solutions, builds strong relationships with coworkers and clients)
- ◇ Knowledge of and experience using ArcGIS, experience with other data visualization techniques a plus
- ◇ Knowledge of and experience using Atlas.ti
- ◇ Knowledge of and experience using Stata or SPSS
- ◇ High professional level of Microsoft Office Suite (Word, Excel, and PowerPoint)
- ◇ Fluent in Spanish (writing and spoken) or other language preferred
- ◇ If you have other relevant skills not listed here, please share them in your cover letter

SALARY

The salary is negotiable but is expected to be between \$60,000 and \$75,000, depending on skills and prior experience.

APPLICATION PROCESS

If you are interested in joining our team, please submit the following in one pdf:

- A brief cover letter that describes your skills and qualifications relative to the position and salary history (2 pages max)
- A resume that includes education, current and past employment, computer skills and language skills (3 pages max)
- Any additional materials or information that demonstrates your research and writing skills (e.g., reports, evaluation plans, GIS maps, info graphics, etc.) (10 pages max)

Materials should be sent to jobs@raimiassociates.com. Please write "Research Associate" in the subject heading.