

Park Program Staff, San Francisco

Biederman Redevelopment Ventures (BRV) seeks friendly, responsible individuals as part-time Park Program Staff, reporting to our San Francisco office. BRV is a public space consulting firm contracted to manage free public programming at Salesforce Park, on top of the Salesforce Transit Center, in the SOMA neighborhood of San Francisco. BRV is charged with planning and implementing an extensive calendar of community-based programming and events to draw people to the park and enrich the neighborhood.

A strong candidate will be passionate about public events, urban parks, and other urban planning-related topics. The ideal candidate will enjoy engaging with the public, be comfortable working independently and entirely outdoors, and have the maturity to troubleshoot and handle issues as they arise in a public park setting. They will be expected to embrace our park management philosophy and be interested in learning to independently coordinate small programs/events on the park.

This position pays **\$18.50/hour**, and is likely to be 2-4 days per week, not to exceed 30 hours per week. Hours will be spread between one weekend day and one to three weekdays (weekday hours somewhat flexible). Working hours will be in-person, spent outside in the park, with little to no time in an office setting.

Responsibilities include:

- Executing Salesforce Park's robust, year-round schedule of public programs and performances, which includes crafts, music, dance, fitness classes, and children's activities. Includes greeting instructors/performers/speakers, light equipment set-up, ensuring programs start and end on time, and counting participants.
- Opening, closing, and monitoring the Park's free Reading Room and Recess Cart area; this includes keeping the area neat and orderly, managing materials inventory, and facilitating public use of the materials.
- Working outdoors in the park, interacting with the public, park staff and programming partners
- Tracking observation-based data

Desired qualifications:

- High school degree or higher
- Preferred: Local college students or recent graduates with academic or extracurricular interest in urban parks, urban planning, event planning, and/or cultural institutions/activities
- Interest and ability to engage with the public
- Strong communication and interpersonal skills
- Reliable, responsible and detail-oriented with excellent observational skills
- Outgoing, mature, and assertive, with a "no job too small" attitude
- Willingness, desire, and ability to get hands dirty
- Ability to maintain high energy and positive attitude over the course of the day

Please apply by emailing ncoveney@brvcorp.com with "Park Programs Staff" and your name in the subject line. Include a short cover note in the body of the email, and attach your resume as a PDF. Applications must be submitted on or before February 13, 2024.