

LA Metro First/Last Mile Program Temporary Planner (Multiple Levels)

The Position

Metro's First/Last Mile group is soliciting interest for a temporary planner position. This position is envisioned as a junior level planner to provide project management support to core responsibilities of the team but may be flexibly hired and assigned at a variety of levels. Candidate is required to be based in the Los Angeles area.

This position is a maximum two-year appointment with competitive salary, medical insurance and CalPERS eligibility and other benefits. Metro invests substantially in the training and development of temporary staff, with the goal of positioning temporary staff for permanent full-time positions to the extent they become available.

Metro First/Last Mile Overview

Metro's First/Last Mile group is within the Countywide Planning and Development department and provides leadership for the planning and implementation of a regional transportation system that supports mobility, a cleaner environment, and a thriving economy. The First/Last Mile program seeks to achieve the greatest possible access to Metro's transit stops and stations. Specifically, the First/Last Mile group is responsible for implementation of applicable Metro Board policy, including but not limited to Board Motion 14.1 (May 2016) and 14.2 (June 2016). Other programmatic initiatives include a competitive funding program (Metro Active Transport) intended to fund walk/bike infrastructure, and efforts to improve transit access to parks.

Experience and Requirements

- Passionate about first / last mile planning, transit, complete streets, equity, and active transportation
- Knowledge of local, state, and federal jurisdictions at play in the LA region
- Excellent written and verbal communication skills in a variety of settings
- Ability to manage and prioritize a challenging and complex workload
- Ability to exercise independent judgement and initiative
- Hard working and detail oriented
- Past work experience with a public agency is desirable
- Knowledge of or professional experience in transportation planning principles, transportation project design, public engagement, and administrative organization is desirable
- Metro and the First/Last Mile team value a diversity of backgrounds and life experience to inform planning work and reflect the diverse population we serve

Example Duties

Under directions from the assigned manager, the planner may be assigned to:

- Serve as Project Manager for first/last mile or related plan preparation
- Select and manage consultants
- Represent Metro and the First/Last Mile program in various settings including public meetings and presentations
- Plan and lead coordination processes with a variety of participants including public agencies, stakeholders and consultants
- Conduct technical analysis on issues related to active transportation, street safety, transit access, equity, and others
- Prepare reports and informational material
- Assist in the development and implementation of grant funding programs
- Develop web content and other communication materials
- GIS mapping and research

Please submit a cover letter and resume by email to Jacob Lieb at liebj@metro.net.