



## DIRECTOR OF COMMUNITY PLANNING

Position:	Director of Community Planning
Work schedule:	Full time exempt position (overtime not applicable). Flexible time possible as approved by Supervisor.
Compensation:	\$80,000-125,000/year (FY 18-19) depending on experience
Benefits:	Benefits: Full medical, dental, life insurance, 403(b), etc. per TODCO programs
Supervisor:	John Elberling, President of TODCO Group
Organization:	TODCO Group is a nonprofit community development corporation operating in San Francisco's dynamic South of Market Neighborhood (SOMA). For 40 years we have fully engaged in SOMA's many civic, urban, social, and economic planning issues and initiatives. We developed and manage eight affordable properties for over 1,100 low-income families and seniors. Through that process, we've established ourselves as a strong community leader and trusted neighborhood builder.

With TODCO's President, the Director of Community Planning, the Community Communications Manager, the Community Planning and Policy Analyst, and Program Interns work together as TODCO's Community Planning and Advocacy team to address pivotal civic planning processes underway. The outcomes of these efforts will determine the future of the SOMA neighborhood and general development in San Francisco. (For current areas of interest and additional information, see the TODCO Group Facebook page: [www.facebook.com/TODCOgroup](https://www.facebook.com/TODCOgroup))

Specifically, the Director of Community Planning will: (1) monitor and evaluate civic and private planning and development activities impacting the SOMA Neighborhood and San Francisco; (2) engage with a range of community organizations to address the significant policy issues involved; (3) provide technical resources to TODCO's community planning and advocacy work; (4) represent TODCO in public functions related to SOMA and citywide development.

The Director will undertake other related responsibilities as requested by the President. Important tasks to complete in 2018-19 include:



- Advocating for TODCO's "Central SOMA Community-First Plan" for incorporation into the Department of City Planning's Central SOMA plan. The plan is currently under review at the Planning Commission and is expected to seek the Board of Supervisors' approval in the fall of 2018.
- Developing supportive materials for affordable housing and equitable development ballot measures.
- Overseeing the Community Planning and Policy Analyst's research on homelessness mitigation and regional housing strategy.
- Supervising program interns.

These activities will include data sourcing, literature and field research, graphics preparation, and direct interaction with the public, community, and commercial entities involved.

**Requirements:**

Master's Degree in City/Urban Planning or related field and expertise with the Adobe Creative Suite required. Familiarity with 3D modeling software and GIS preferred. Interest in community building, mitigating displacement, pedestrian issues, and the SOMA neighborhood desired.

**To Apply:**

Submit cover letter and resume to Joyce Lee, [joyce@todco.org](mailto:joyce@todco.org) (for submissions before April 6) or to John Elberling, [john@todco.org](mailto:johne@todco.org) (for submissions after April 6). No phone calls please.

*TODCO is an equal opportunity employer and does not discriminate against any employee or applicant for employment because of race, color, ethnic background, religion, sex, sexual orientation, age, national origin, or disabilities. Please let us know if you need any special accommodations for the interview process. TODCO is a drug-free workplace as required by the "Drug-Free Workplace Act of 1988.*