RESEARCH & DATA VISUALIZATION
PAID INTERNSHIP

Position: Research and Data Visualization Internship

To Apply: Please send resume and cover letter to ccho@sfic-409.org. No phone calls please. Local applicants only.

Work schedule: Work period begins April 2016. The Research & Data Visualization intern will be assigned a variety of tasks on a project-by-project basis, working 15-20 hours per week on a set schedule (with some flexibility).

Compensation: $18-$20/hour, depending on experience

Supervisor: Peter Cohen, CCHO co-director

Organization: The Council of Community Housing Organizations (CCHO) is a coalition of 24 community-based housing developers, service providers and tenant advocates. We fight for funding and policies that shape urban development and empower low-income and working-class communities. The work of our member organizations has resulted in nearly 30,000 units of affordable housing, as well as thousands of construction and permanent jobs for city residents.

CCHO is engaged this year in legislative work and supporting community campaigns around housing, land use and community stabilization issues. The Research & Data Visualization intern will assist with tasks related to this program work as part of our small staff team.

Scope of Work: Specifically, the Research & Data Visualization Assistant will:
• Conduct research using Census data sets, housing element reports, Planning Department pipeline data, and elections data, among other sources.
• Refine methodology and conduct data analysis of the City’s quarterly Development Pipeline Database, starting with Q3 and Q4 2015.
• Mapping of data using GIS platform, for use in presentations and in plot formats.
• Prepare general “data visualization” outputs on a project-by-project basis.

Skills: Demonstrated experience with Excel and research methods, data gathering and management is required. Demonstrated experience with GIS is required, and excellent cartography skills. Competency with Adobe Illustrator is a plus. Creative thinking about how to “visualize” data for public and policymaker audiences is a plus. Candidates must be comfortable in a fast-paced, collaborative work environment. Previous experience working in a nonprofit organization is desired.

This description is not a written or implied contract of employment. This is a paid internship contract position.